

TRUSTEE POLICY

Introduction

The role of Trustee is a demanding one, requiring time, attention and commitment to the development of the Deben Peninsula for the benefit of the community. The activities in which PVCLT is involved require many and varied skills and its Board of Trustees (Board) engage in a variety of activities, supporting each other to create initiatives aimed at improving the wellbeing of the residents of the Peninsula.

PVCLT Trustees must follow the Rules, Standing Orders and Financial Policies in all PVCLT business. When representing the CLT they must act, at all times, in its best interests as guardians of the PVCLT's objects.

Conflicts of Interest

No Trustee can have any financial or personal interest in any contract or other transaction with PVCLT, or be granted a benefit by the CLT, unless such interest or benefit is expressly permitted by the Board.

Any Trustee having an interest in any arrangement involving PVCLT and shall disclose their interest before the matter is discussed by the Board or any of its Sub Committees.

(Full details can be found in the PVCLT Rules, Sections D16-D20).

Election of Trustees

The Board comprises a maximum of twelve Trustees, who are elected at a PVCLT Annual General Meeting (AGM). The initial term is for three years, after which each Trustee will resign and stand for re-election or retire.

If there is a vacancy for a Trustee, the following procedure should be followed:

1. The Board should write and agree a job description to identify the most suitable skills and experience required.
2. Before the AGM, the Company Secretary will invite applications from all interested members.
3. Candidates must be members of PVCLT and will be asked to provide a synopsis of their experience and views on the future of the PVCLT.
4. The Board has the authority to accept or refuse a candidate's eligibility to stand for election as a Trustee.

5. The Company Secretary will send the candidate synopses to each member, prior to the AGM.
6. Members will vote on the election / re-election of the candidates put forward at the AGM, endeavoring to ensure that the successful candidates have the skills and experiences as required by the Board.
7. The election of Trustees may take place by a show of hands or, if requested by a member, a secret ballot. If there is a tie between candidates for a single Trustee post, the Chair has the casting vote.

If, after the AGM, there are still Trustee vacancies, or if a trustee resigns during the year, members can be co-opted onto the Board, again for a three year term.